

## SCRUTINY BOARD (RESOURCES AND COUNCIL SERVICES)

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Monday, 24th February, 2014 at 10.00 am

*(A pre-meeting will take place for ALL Members of the Board at 9.30 a.m.)*

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### MEMBERSHIP

#### Councillors

- S Bentley - Weetwood;  
J L Carter - Adel and Wharfedale;  
N Dawson - Morley South;  
P Grahame (Chair) - Cross Gates and Whinmoor;  
J Hardy - Farnley and Wortley;  
A Khan - Burmantofts and Richmond Hill;  
A Lowe - Armley;  
C Macniven - Roundhay;  
R Wood - Calverley and Farsley;

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*Please note: Certain or all items on this agenda may be recorded*

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**Agenda compiled by:**  
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**Governance Services**  
**Civic Hall**  
**LEEDS LS1 1UR**  
**Tel: 39 50878**

**Head of Scrutiny and Member**  
**Development:**  
**Peter Marrington**  
**Tel: 39 51151**

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Chief Democratic Services Officer at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p><b>No exempt items have been identified on this agenda.</b></p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</b></p> <p>To receive any apologies for absence and notifications of substitutes.</p>	
6			<p><b>MINUTES - 20 JANUARY 2014</b></p> <p>To confirm as a correct record, the minutes of the meeting held on 20 January 2014.</p>	1 - 4
7			<p><b>EXECUTIVE BOARD MINUTES - 22 JANUARY 2014</b></p> <p>To receive for information, the minutes of the Executive Board held on 22 January 2014.</p>	5 - 16
8			<p><b>GRANT EXPENDITURE WITH THIRD SECTOR BODIES</b></p> <p>To consider a report from the Head of Scrutiny and Member Development presenting information in relation to grant expenditure with third sector bodies.</p>	17 - 66

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>COMMUNITY CENTRES</b></p> <p>To consider a report from the Assistant Chief Executive (Citizens and Communities) providing an update on progress with the improved arrangements for the Community Centre portfolio.</p>	67 - 70
10			<p><b>MEMBERS ICT SERVICE PROVISION</b></p> <p>To receive a report from the Chief Officer (ICT) providing a summary of the survey of Members following the ICT Upgrade Project.</p>	71 - 78
11			<p><b>WORK SCHEDULE AND DRAFT TERMS OF REFERENCE - DECISION MAKING AND DUE REGARD TO EQUALITY</b></p> <p>To consider the Scrutiny Board's work schedule for the 2013/14 municipal year and draft terms of reference in relation to decision making and due regard to equality.</p>	79 - 88
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday, 24 March 2014 at 10.00am (Pre-meeting for all Board Members at 9.30am)</p>	